Privacy Statement

Equity Trustees Limited, Equity Trustees Superannuation Limited, and Equity Trustees Wealth Services Limited ('the EQT Group') are committed to protecting your privacy and supporting the Australian Privacy Principles under the Privacy Act 1988 (Cth).

Our Privacy Statement is available <u>here</u> and is intended to inform you about the following:

- the type of personal information that we collect;
- the manner in which we collect your personal information;
- the main purposes for which we use that information;
- how you can access, correct or update any personal information that we hold about you; and
- how we keep the information secure.

Before submitting your application, please ensure you have read <u>Equity Trustees'</u> <u>Privacy Statement</u>.

If this Grant Application is successful, Equity Trustees may make public your project description, the name of your organisation and the grant amount awarded to you.

Instructions

1. Completing your Form

You may fill in the form in any order you choose. Move between the pages of the form using the Form Navigation menu at the right of screen. Or, click the Next Page and Previous Page buttons at the top or bottom of the page.

2. Completing your Form in a group/team

You can share your applicant login details to allow colleagues to work on a form with you. However, avoid editing the form at the same time as somebody else.

3. Saving your draft Form and returning later

Your form is automatically saved each time you move between pages. You can also click the Save button at the top of the page, which you should do when logging out or leaving the computer for an extended period. Your saved form will be available for you to continue next time you log in.

4. Submitting your Form

To submit your form, you must click the Submit button on the final Review page of the form.

Your form will not submit if: - You have failed to answer any compulsory questions. - You have exceeded any word limits. - You have entered any other invalid data (such as an invalid ABN).

5. Form submission confirmation

After submitting you will receive a confirmation email including a PDF copy of your form. If you do not receive this email, contact Equity Trustees to confirm we have received your form.

Further Support

Questions about Eligibility and Guidelines

Please email <u>nctapplications@outlook.com</u>, quoting your application number if applicable.

Technical Support

Please email Equity Trustees at <u>charities@eqt.com.au</u>, quoting your application number if applicable.

Organisation Details

* indicates a required field

Organisation Overview

1. Organisation *

2. Certificate of Incorporation Registration Number *

3. ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register			
ABN			
Entity name			
ABN status			
Entity type			
Goods & Services Tax (GST)			
DGR Endorsed			
ATO Charity Type	More information		
ACNC Registration			
Tax Concessions			
Main business location			

4. What assistance type does your organisation require? (Please select one category that best represents the type of funding you require) *

- □ Crisis and Hardship
- \Box Aged
- □ Health
- □ Cultural and Heritage

- □ Education, Training and Employment
- □ Housing
- □ Children and Youth

Must be no more than 1 choice selected

5. I declare this Aboriginal Community Controlled Organisation is located within the following Noongar Claimant Group Area(s) *

- □ Whadjuk
- □ Yued
- □ Ballardong
- Must be at least 1 choice selected
- 🗆 Gnaala Karla Boodja
- South West Boojarah
- Wagyl Kaip

6. Website

7. Latest Financial Report *

Attach a file:

Contact Details

8. Primary Contact *	Title	First Nar	ne	Last N	lame
9. Primary Contact Position *					
10. How do you prefer to be contacted? *	Phone	e 🗆 Em	ail 🗆 Po	ostal A	ddress
11. Postal Address *	Address Suburb Must be ar	State Australia	Postcode		
12. Is your business address different to your postal address? *	⊖ Yes			O N	0
13. Office Address	Address	State	Postcode		
		JIALE	FUSICUUE	3	

Must be an Australian post code

14. Contact Email *

Must be an email address

15. Office Phone Number *

Must be a valid phone number. Please include area code.

16. Mobile Phone Number

Must be a valid phone number

Previous Grants

17. Have you received funding from NCT previously? *

- O No
- ⊖ Yes

18. If yes, please provide details below

Crisis and Hardship \$	Health \$	Children and Youth \$	Education, Training and Employment ¢
Amount funded	Amount funded	Amount funded	P Amount funded
Aged	Cultural & Heritage	Housing	
\$	\$	\$	
Amount funded	Amount funded	Amount funded	

Current Project Information

* indicates a required field

Project Details

19. Project Title *

20. Where will the project take place? *

- □ Whadjuk
- □ Ballardong
- 🗆 Gnaala Karla Boodja
- At least 1 choice must be selected.
- 🗆 Wagyl Kaip
- Yued
- South West Boojarah

21. What does your organisation do? *

Word count:

Must be no more than 250 words

22. Detailed project description *

Word count: Must be no more than 1000 words

23. Identify which charitable objectives will be achieved by the project *

Word count: Must be no more than 250 words

24. How will success be measured? *

Word count: Must be no more than 250 words

25. How many community members do you anticipate will benefit from this project? $\ensuremath{^*}$

How many Noongar people will this project directly benefit? *

Must be a date
Must be a date
Must be a dellar amount and at least to 000
Must be a dollar amount and at least \$5,000
Must be a dollar amount

Project Budget

* indicates a required field

30. Please upload a PDF file containing information regarding the project income and expenditure. *

Attach a file:

Must be PDF format

Application Checklist and Certification

* indicates a required field

Application	Checklist
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31. Applicant is an incorporated organisation. *	0	Yes
32. Applicant is an Aboriginal Community Controlled Organisation. *	0	Yes
33. Project fits the NCT Charitable Objectives and Purposes *	0	Yes
34. You have read the Certification and Privacy Statement on Page 1 of this application. *	0	Yes

Certification

By lodging this application:

- I certify that to the best of my knowledge the statements made in this Grant Application and supporting documents are true.
- I consent to the information contained within this Grant Application being disclosed to or by Equity Trustees for the purpose of assessing, administering and monitoring this and any future Grant Applications.
- I understand that if this Grant Application is approved, my organisation will be bound by the contents of this Grant Application to carry out the project as described herein and in accordance with the grant conditions, timeline for completion and reporting requirements as set out in Equity Trustee's Letter of Approval to the successful applicant.*
- I consent to Equity Trustees and the Noongar Charitable Trust Advisory Council making public any successful Grant Applications, including the project description, the name of your organisation and the grant amount awarded to you.

* Timelines for completion and reporting requirements are dependent on the particular grant and can be changed subject to agreement between the successful applicant and Equity Trustees. For most grants, successful applicants will be required to submit an annual

progress report for the duration of the grant and a final report within two months of the completion of the grant period. These reports will fall due annually on the date that the grant was awarded unless otherwise agreed.

Please enter the authorised delegate's name below to signify agreement to this Certification.

Name	*
------	---

Feedback

following statements?

Position *

We would appreciate receiving your feedback. How strongly to you agree/disagree with the

The Equity Trustees website was clear and easy to understand:		
The funding guidelines and application forms were easy to understand:		
If I needed assistance, I was responded to in a timely manner:		
Any additional comments?		

One more step...

YOU MUST FOLLOW THESE STEPS TO SUBMIT YOUR FORM

1. Click the "Review" button at the bottom of form navigation list

2. If necessary, review your answers.

Important: Form submission is **final**. You cannot make changes to your form after it has been submitted.

3. When ready to submit, click the "Submit" button at the top right of the form.

4. Shortly after submitting you will receive a confirmation email including a PDF copy of your form.

Important: If you do not receive this confirmation email, your form may have failed to submit. Please check your spam mail folder, or contact Equity Trustees at <u>charities@eqt.com.au</u> to confirm we have received your form.

Are you having trouble submitting?

If you have any questions regarding the submission of your form, please refer to the help contact details on Page 1 of the form.