

## PRIVACY STATEMENT

Equity Trustees Limited, Equity Trustees Superannuation Limited, and Equity Trustees Wealth Services Limited ('the EQT Group') are committed to protecting your privacy and supporting the Australian Privacy Principles under the Privacy Act 1988 (Cth).

Our Privacy Statement is available [here](#) and is intended to inform you about the following:

- the type of personal information that we collect;
- the manner in which we collect your personal information;
- the main purposes for which we use that information;
- how you can access, correct or update any personal information that we hold about you; and
- how we keep the information secure.

**Before submitting your application, please ensure you have read [Equity Trustees' Privacy Statement](#).**

If this Grant Application is successful, Equity Trustees may make public your project description, the name of your organisation and the grant amount awarded to you.

## INSTRUCTIONS

### 1. Completing your Form

You may fill in the form in any order you choose. Move between the pages of the form using the Form Navigation menu at the right of screen. Or, click the Next Page and Previous Page buttons at the top or bottom of the page.

### 2. Completing your Form in a group/team

You can share your applicant login details to allow colleagues to work on a form with you. However, avoid editing the form at the same time as somebody else.

### 3. Saving your draft Form and returning later

Your form is automatically saved each time you move between pages. You can also click the Save button at the top of the page, which you should do when logging out or leaving the computer for an extended period. Your saved form will be available for you to continue next time you log in.

### 4. Submitting your Form

To submit your form, you must click the Submit button on the final Review page of the form.

Your form will not submit if: - You have failed to answer any compulsory questions. - You have exceeded any word limits. - You have entered any other invalid data (such as an invalid ABN).

### 5. Form submission confirmation

After submitting you will receive a confirmation email including a PDF copy of your form. If you do not receive this email, contact Equity Trustees to confirm we have received your form.

# \*Old Frederick Richard O'Connell Scholarship Form Preview

## Further Support

### Technical Support or Questions about Eligibility and Guidelines

Please email Equity Trustees at [charities@eqt.com.au](mailto:charities@eqt.com.au), quoting your application number if applicable.

## STUDENT CONTACT DETAILS

\* indicates a required field

### Name \*

Title

First Name

Last Name

### Date of Birth \*

### Australian Resident \*

Yes

No

### Address for Correspondence \*

Address

  

Suburb State Postcode

### Email Address \*

Correspondence and advice regarding the outcome of your application will be sent to this address. Please ensure that your email address details are correct.

### Home Phone \*

### Mobile Phone

### Has the student received an O'Connell scholarship in the past? \*

Yes

No

Which year(s) did the student receive a scholarship? \*

What amount(s) did the student receive? \*

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## Connection with TMA / relevant Unions

**Name of member  
company of TMA (if  
applicable) \***

**TMA Employer Email**

**TMA Employer Phone  
Number**

**Connection to member  
company**

- Parent/legal guardian is an employee
- Parent/legal guardian is a proprietor or director
- Student is an employee
- No connection with TMA

**If the student is an employee of the TMA, please provide length and nature of  
employment (eg 3 years Part-Time 20 hours/week)**

## COURSE DETAILS

\* indicates a required field

**Name of degree/course in which you are enrolled \***

**Victorian university conducting the course \***

**Duration of course \***

**Years remaining to complete (full-time basis) \***

## STUDENT DESCRIPTION

\* indicates a required field

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## Motivation for applying \*

Word count:  
Must be no more than 200 words

## Sporting activities \*

Word count:  
Must be no more than 200 words

## Other interests/supporting information \*

Word count:  
Must be no more than 200 words

## ADDITIONAL FORMS

\* indicates a required field

Please download the following forms and have them completed by the appropriate parties.

1. [Statement in Support of Application](#) (referee to complete, typed or hand-written)

**NB: The referee should have a formal work or study relationship with the student, such as a teacher, supervisor or employer. The Statement in Support of Application should be dated no earlier than 6 months prior to the date your application is received**

2. [Student Statutory Declaration](#) (student to complete if over 18 years of age)

3. [Parent Statutory Declaration](#) (each parent to complete a separate statutory declaration)

4. [Employer Statutory Declaration](#) (To be completed by the employer of the parent/legal guardian of the applicant, where the employer is a member of the TMA)

For a list of Qualified Witnesses to a Statutory Declaration, [click here](#).

When completed, please save or scan the documents and upload them below.

**NB: All completed forms must be identified by the relevant document name & the name of the applicant:**

**i.e: "Statement in Support of Application\_Name of Applicant"**

**Upload completed  
Statement in Support of  
Application \***

Attach a file:

**Upload completed  
Student Statutory**

Attach a file:

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**Declaration (if student is over 18 years of age)**

**Upload completed Parent Statutory Declaration \***

Attach a file:

**Upload completed Employer Statutory Declaration (if the employer is a member of the TMA)**

Attach a file:

## SUPPORTING DOCUMENTATION

\* indicates a required field

### Required

Please upload the following supporting documentation:

**Evidence of your current enrolment in the proposed or current course of study \***

Attach a file:

**A copy of your most recent academic reports/records \***

Attach a file:

**Covering letter \***

Attach a file:

No more than one page

**A copy of certified Identification (e.g. either Drivers/Learner Licence or Passport) with full name and current address \***

Attach a file:

### Optional

**If you are enrolled in the first year of the proposed course of study, please upload a copy of your ENTER Score and VCE subject summaries**

Attach a file:

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## CERTIFICATION

\* indicates a required field

By lodging this application:

- I certify that to the best of my knowledge the statements made in this Grant Application and supporting documents are true.
- I consent to the information contained within this Grant Application being disclosed to or by Equity Trustees for the purpose of assessing, administering and monitoring this and any future Grant Applications.
- I understand that if Equity Trustees approves this Grant Application, my organisation will be bound by the contents of this Grant Application to carry out the project as described herein and in accordance with the grant conditions, timeline for completion and reporting requirements as set out in Equity Trustee's Letter of Approval to the successful applicant.\*
- I consent to Equity Trustees making public any successful Grant Applications, including the project description, the name of your organisation and the grant amount awarded to you.

*\* Timelines for completion and reporting requirements are dependent on the particular grant and can be changed subject to agreement between the successful applicant and Equity Trustees. For most grants, successful applicants will be required to submit an annual progress report for the duration of the grant and a final report within two months of the completion of the grant period. These reports will fall due annually on the date that the grant was awarded unless otherwise agreed.*

**Please enter your name below to signify agreement to this Certification.**

**Name \***

**Position**

## ONE MORE STEP...

### **YOU MUST FOLLOW THESE STEPS TO SUBMIT YOUR FORM**

1. Click the "Review" button at the top right of this form.
2. If necessary, review your answers.

**Important:** Form submission is **final**. You cannot make changes to your form after it has been submitted.

3. When ready to submit, click the "Submit" button at the top right of the form.
4. Shortly after submitting you will receive a confirmation email including a PDF copy of your form.

**Important:** If you do not receive this confirmation email, your form may have failed to submit. Please check your spam mail folder, or contact Equity Trustees at [charities@eqt.com.au](mailto:charities@eqt.com.au) to confirm we have received your form.

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## **Are you having trouble submitting?**

If you have any questions regarding the submission of your form, please refer to the help contact details on Page 2 of the form.