

Mason Foundation - Grant Application FY27

Form Preview

Instructions

Using this Form

- 1. Filling Out the Form** You can complete the form in any order. Use the **Form Navigation** menu on the right or the **Next** and **Previous** buttons.
- 2. Working in a Team** You may share your login with colleagues, but avoid editing the form simultaneously.
- 3. Saving Your Progress** The form saves automatically when you switch pages. Click **Save** before logging out or stepping away.
- 4. Submitting Your Form** Click **Submit** on the final **Review** page. The form won't submit if required fields are missing or if limits are exceeded. You will receive a confirmation email including a PDF copy of your form.

Further Support

Technical Support or Questions about Eligibility and Guidelines

Please email Equity Trustees at charities@eqt.com.au, quoting your application number if applicable.

Contact Details

* indicates a required field

Sponsoring Organisation

Applicant Organisation name *

As per your ABN entity name below

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information

Mason Foundation - Grant Application FY27

Form Preview

ACNC Registration
Tax Concessions
Main Business Location

Website *

Research Office Contact Details *

Title First Name Last Name

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Position Title *

Telephone *

Must be a valid phone number.

Email Address *

Chief Investigators

Name of Chief Investigator A (and grant applicant) *

Title First Name Last Name

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Position Title *

Postal Address *

Mobile Telephone *

Email Address *

Must be an email address.

Name of Chief Investigator B (if applicable)

Title First Name Last Name

Mason Foundation - Grant Application FY27

Form Preview

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Department

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Email

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Name of Chief Investigator C (if applicable)

Title First Name Last Name

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Department

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Email

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Research Project

* indicates a required field

Research Focus Areas

Projects should address the ME/CFS focus areas of the Mason Foundation as described in the [Guidelines](#).

Project Title and Lay Summary

Project Title *

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Lay summary of proposed project (this may appear on the Equity Trustees website if your application is successful). *

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Word count:

Must be no more than 100 words

Attachments

Mason Foundation - Grant Application FY27

Form Preview

* indicates a required field

Please name your files as follows:

Mason_<Applicant surname>_<Institution>_<short file description>.pdf

e.g. Mason_Jones_Deakin_CV.pdf

Executive Summary

Provide an overview of the research project, including aims and hypothesis, expected outcomes and impact on the field.

Upload the Executive Summary in PDF format (1 page maximum) *

Attach a file:

Must be PDF format

Description of Project

Identify the source of human biospecimens and data for your study *

- ☐ Targeted patient recruitment for this project
- ☐ AusME Biobank and Registry: <https://ausmeregistry.org/>
- ☐ Other external registry/biospecimen collection
- ☐ Samples and data collected by a collaborator
- ☐ Not applicable, human biospecimens and/or data will not be required for this project

Please select all that apply

Confirm the diagnostic criteria that you will rely on for patient/human biospecimens/data selection in this proposal: *

- ☐ 2003 Canadian Consensus Criteria (CCC)
- ☐ 2011 International Consensus Criteria (ICC), the Institute of Medicine (IOM), now the National Academy of Medicine (NAM)
- ☐ 2015 IOM/NAM Diagnostic Criteria
- ☐ 2017 Paediatric Primer for child and adolescent patient selection and collection of common data elements (CDEs)
- ☐ Other:

Please select all that apply. For Other: Provide the name of any other consensus that you will rely on. Or state why diagnostic criteria are not applicable to your proposal

Describe the project using the following recommended headings (5 pages maximum):

- Scientific project title
- Aims and significance of the project
- Background to the project
- Research plan for the project (approx 2 pages)

Mason Foundation - Grant Application FY27

Form Preview

- For studies involving human specimens or data, describe how subjects will be recruited and enrolled, and the number of subjects anticipated for the study
- Expected results of the project
- Those who will benefit from the project
- References to works of other scientists relevant to the project
- When the project will start and the anticipated length of time to complete

Upload Description of Project in PDF format (5 pages maximum) *

Attach a file:

Must be in PDF format

Chief Investigator Information

Upload a file with the following information regarding each of the Chief Investigators: name and qualifications; FTE to be dedicated to the project; relevant experience and achievements over the past 5 years: a paragraph with the H index, total number of publications and total citations (noting what database the citation count is taken from and the date sourced) and a link to the Chief Investigator's preferred publication profile ID (ORCID, Scopus, Google Scholar); provide details of the top 5 publications and reasons why each publication was selected. **No more than 2 pages per Chief Investigator and a maximum of 3 Chief Investigators**

If you have current and/or past circumstances that have impacted your research career and that are relevant to consider, please outline each and provide dates for each career disruption. The assessment will also be guided by the NHMRC's *Career Disruption* and *Relative to Opportunity* policies.

Upload Chief Investigator Information (maximum 2 pages per Chief Investigator) *

Attach a file:

Must be PDF format.

Associate Investigators

Upload information regarding the name, qualifications, relevant experience and contributions to the project (including FTE to be dedicated to the project) of any Associate Investigators. No more than 1 page in total.

Upload Associate Investigator Information (1 page maximum)

Attach a file:

Must be in PDF format.

Project Budget

Project grants are awarded for a maximum of \$130,000 p.a. for up to 3 years (total \$390,000 over 3 years).

Mason Foundation - Grant Application FY27

Form Preview

Please provide a budget for the project (using the tables below or a separate file that includes all of the required information):

- Complete the table below with all sources of funding for the project (including government, philanthropic, other funding) with contributions received or pledged and the amount you are seeking funding for. If your application to the NHMRC for this project has been declined, give the reasons.
- Complete the budget table below with the specific uses of the requested grant for each year.
- List each Chief Investigator on a separate line and include percentage of time to be spent on the project. If a salary contribution to a Chief Investigator is requested, please include this request. Employment oncosts should be listed on a separate line to the salary cost line
- List each staff member on a separate line and **include percentage of time to be spent on the project** and budgeted salary costs, and employment oncosts on a separate line.
- Note that the Mason Foundation will fund institutional indirect costs but at no more than 10% of the total project costs.

Budget Upload

Attach a file:

Can be in XLSX or PDF format.

Sources of Funding

Source of Income	Type of Income	Income Amount	Confirmed / Not confirmed
eg William Buckland Foundation	eg Philanthropic Grant	eg \$150,000	
		\$	
		\$	
		\$	
		\$	

Project Budget

Expenditure | Short Description | Amount - Year 1 | Amount - Year 2 | Amount - Year 3 | Total

Expenditure Item	Short Description	Amount - Year 1	Amount - Year 2	Amount - Year 3	Total
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$

Mason Foundation - Grant Application FY27

Form Preview

		\$	\$	\$	\$
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Total Project Cost - Year 1

Total Project Cost - Year 2

Total Project Cost - Year 3

Total Project Cost

\$

Letter of Support

Upload a letter in support for this application from the head (or other relevant higher authority) of the sponsoring institution or department confirming that the Chief Investigator A has a funded position at the applicant department or institution for the period to be covered by the grant, and any relevant information concerning the applicant and the research proposed.

Upload a letter of support in PDF format *

Attach a file:

Must be PDF format

Application Checklist and Certification

* indicates a required field

Application Checklist

I am applying on behalf of a charitable organisation that has the relevant tax exemptions. *

☐ Yes

The proposed project fits within the Guidelines of the Grant Round *

☐ Yes

I have read the Privacy Statement on page 1 of this application and agree to the conditions therein. *

☐ Yes

Researcher Certification

By lodging this application:

Mason Foundation - Grant Application FY27

Form Preview

- I certify that to the best of my knowledge the statements made in this Grant Application and supporting documents are true.
- I consent to the information contained within this Grant Application being disclosed to or by Equity Trustees for the purpose of assessing, administering and monitoring this and any future Grant Applications.
- I understand that if Equity Trustees approves this Grant Application, my organisation will be bound by the contents of this Grant Application to carry out the project as described herein and in accordance with the grant conditions, timeline for completion and reporting requirements as set out in Equity Trustee's Grant Award Letter to the successful applicant.*
- I consent to Equity Trustees making public any successful Grant Applications, including the project description, the name of your organisation and the grant amount awarded to you.

** Timelines for completion and reporting requirements are dependent on the particular grant and can be changed subject to agreement between the successful applicant and Equity Trustees. Successful applicants will be required to submit an annual progress report for the duration of the grant. A final report will be due within two months of the completion of the grant period.*

Please enter your name below to confirm agreement to this Certification.

Name *

Institution Certification

- I understand that if Equity Trustees approves this Grant Application, my organisation will be bound by the contents of this Grant Application to carry out the project as described herein and in accordance with the grant conditions, timeline for completion and reporting requirements as set out in Equity Trustee's Grant Award Letter.
- I understand that appropriate human or animal ethics approval for the project must be obtained from institutional ethics committees prior to commencing any work involving human or animal experimentation. I understand that my organisation will be responsible for ensuring the research governance requirements for the Grant Application such as ethics approvals will be met for the entire tenure of the Grant if this application is successful.

Please enter the name of the approving contact at your Institution.

I, the Institution contact, acknowledge and agree to the above terms:

Institution contact name *

Position *

Before you go...

How to Submit Your Form

1. Click **Review** (top right) to check your answers. Submission is final—no changes allowed.

2. Click **Submit** when ready.

3. You'll receive a confirmation email with a PDF copy.

4. If you don't get the email, check spam or contact **charities@eqt.com.au**.

For help, see Page 1 of the form.

Privacy Statement

The EQT Group (Equity Trustees Limited and its affiliates) is committed to protecting your privacy under the Australian Privacy Principles of the *Privacy Act 1988 (Cth)*.

Our Privacy Statement outlines:

- What personal information we collect
- How we collect and use it
- Your rights to access, correct, or update your information
- How we keep your information secure

You can view our full Privacy Statement [here](#).