

Privacy Statement

Equity Trustees Limited, Equity Trustees Superannuation Limited, and Australian Executor Trustees Limited ('the EQT Group') are committed to protecting your privacy and supporting the Australian Privacy Principles under the Privacy Act 1988 (Cth).

Our Privacy Statement is available [here](#) and is intended to inform you about the following:

- the type of personal information that we collect;
- the manner in which we collect your personal information;
- the main purposes for which we use that information;
- how you can access, correct or update any personal information that we hold about you; and
- how we keep the information secure.

Before submitting your application, please ensure you have read [Equity Trustees' Privacy Statement](#).

Accessibility & Inclusion

We are committed to ensuring that the Mary Jane Lewis Scholarship Foundation is accessible and inclusive for individuals living with a disability throughout our application and interview process.

Our goal is to provide a supportive and inclusive environment for those with disabilities, whether visible or invisible, when applying for, interviewing at, and becoming part of the Lewis Trusts` Community. We want to ensure that our scholarship applicants can represent their whole selves by removing barriers, presenting our people living with disability, mental illness, or a medical condition the opportunity to thrive.

It is important that our processes are equitable for everyone, and we are committed to providing reasonable adjustments to the application, interview, and onboarding processes so everyone can participate fairly and be at their best.

If you need any accommodations at any point, please feel free to make a request. Should you encounter any difficulties using our application platform and require alternative methods to apply for a scholarship, please reach out to **Amie Armstrong** via admin@lewis-scholarships.org.au.

AI Caveat

We are looking for pieces of writing that reflect your personal experiences, in your own words.

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Form Preview

You may use AI to edit your writing, but we expect that the majority of your personal statement to be written by you. We are recruiting you as a potential scholar, not an AI version of you.

Please also be mindful of privacy and confidentiality considerations when using AI tools. Avoid sharing personal, sensitive, or identifying information, as information entered into some AI platforms may be stored, processed, or used in ways that are outside our control.

Instructions

1. Completing your Form

You may fill in the form in any order you choose. Move between the pages of the form using the Form Navigation menu at the right of screen. Or, click the Next Page and Previous Page buttons at the top or bottom of the page.

Comprehensive guidelines and instructions are available at the Mary Jane Lewis Scholarship Website:

<https://maryjanelewis.com.au/apply/>

2. Saving your draft Form and returning later

Your form is automatically saved each time you move between pages. You can also click the Save button at the top of the page, which you should do when logging out or leaving the computer for an extended period. Your saved form will be available for you to continue next time you log in.

3. Submitting your Form

To submit your form, you must click the Submit button on the final Review page of the form.

Your form will not submit if: - You have failed to answer any compulsory questions. - You have exceeded any word limits.

4. Form submission confirmation

After submitting you will receive a confirmation email including a PDF copy of your form. If you do not receive this email, contact Equity Trustees to confirm we have received your form. charities@eqt.com.au

What documents do I need to complete this form?

- Birth Certificate or evidence of Permanent Residency
- Proof of financial eligibility:
 - Low Income Health Care Card;
 - Centrelink Statement of Benefits; and/or
 - Family Tax Benefit Statement.
- ATAR certificate as issued by VTAC
- Personal statement (more details within form)
- Personal reference (more details within form)

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Form Preview

Eligibility

* indicates a required field

Applicant Details

Applicant *

First Name

Last Name

Date of Birth *

Address *

Address

Suburb State Postcode

Email *

Mobile Phone *

Australian Residency

Please upload your Birth Certificate or evidence of Permanent Residency *

Attach a file:

Please upload in PDF format

Financial Eligibility

Please provide financial evidence of your eligibility.

If your parents or guardian receives any of the below, please provide copies.

- Low Income Health Care Card;
- Centrelink Statement of Benefits; and/or
- Family Tax Benefit Statement.

For assistance downloading information for this question, please see page 4 of the guidelines: <https://www.eqt.com.au/philanthropy/scholarships/folder-tertiary-scholarships/mary-jane-lewis-scholarships-foundation>

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Form Preview

Please upload in PDF Format *

Attach a file:

Schools Attended

Eligibility is limited to applicants who have completed the final five years of their secondary education at a Victorian government (public) school. Students who have attended a Catholic or independent (private) school at any point during those five years are not eligible to apply.

Do not list your Primary School.

Name of School	Date Enrolled	Date Withdrew/Graduated

University Enrolment

Please list the University Offer you accepted via VTAC on the 23rd of December 2026.

Name of University *

Name of degree you intend to study *

ATAR *

Must be a number.

Please upload your ATAR certificate as issued by VTAC *

Attach a file:

Personal Supporting Information

* indicates a required field

Personal Statement

The Mary Jane Lewis Scholarship Foundation Panel are interested in getting to know more about you, your achievements, interests, hobbies and passions.

The Mary Jane Lewis Scholarship Foundation facilitates career support and networking events with other scholars throughout the year, and prides itself on supporting students beyond financial support. The scholarship panel are interested in understanding how you will actively engage in some or all of these events throughout the year.

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The personal statement helps us get to know you, and how the Mary Jane Lewis Scholarship Foundation could help you achieve your goals.

Please ensure your name is clearly written at the top of the letter.

The statement should be written as if you were speaking directly to the scholarship panel or as a cover letter to your application.

Themes that you may wish to discuss:

- Why you want to study at university and why you are interested in your area of study
- What motivates you
- Accomplishments you are proud of (academic or otherwise)
- Your personal values
- Your experiences and interests outside of school
- How the Mary Jane Lewis Scholarship can help you beyond financial support

Personal Statement *

Attach a file:

A maximum of 1 file may be attached.

Personal Reference

Please upload a personal reference.

This could be from anyone that has known you for an extended period of time in a personal capacity. This cannot be a family member.

An example of the types of people you may wish to approach for this include:

- A trusted teacher
- Your school principal
- A careers Counsellor
- An employer/work manager
- A sports coach

Personal Reference *

Attach a file:

A maximum of 1 file may be attached.

Referee 1 *

First Name

Last Name

Referee Phone Number *

Must be a valid phone number.

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Form Preview

Referee Email *

Must be an email address.

Special Circumstances - Optional

If there are any special circumstances you wish to share with the scholarship panel, that you don't feel you have had the chance to speak to yet, please detail below or attach.

Special Circumstances

Attach a file:

A maximum of 5 files may be attached.

Please advise how you found out about the Mary Jane Lewis Scholarship Trust Scholarships? *

- ☐ School / Career Counsellor
- ☐ Word of Mouth (including Previous/current scholar)
- ☐ Mary Jane Lewis Trust Website
- ☐ Equity Trustees Website
- ☐ Department of Education
- ☐ University Website
- ☐ Western Chances
- ☐ Education Chances
- ☐ The Smith Family
- ☐ YouThrive
- ☐ Skyline Education Foundation
- ☐ Other:

No more than 1 choice may be selected.

Certification

* indicates a required field

Applicant Declaration

- I authorise the Scholarship Council of the Mary Jane Lewis Scholarship Foundation to gain access to the Applicant's year 12 results and ATAR (Australian Tertiary Admission Rank) score and authorise a copy to be made and forwarded to the Trustee. Additionally, if the Applicant is offered a scholarship, I authorise the Scholarship Council to notify Victorian State Schools that the Applicant is a recipient and what course the Applicant is enrolled in.

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- I certify that to the best of my knowledge the statements made in this Scholarship Application and supporting documents are true.
- I have read the Equity Trustees' Privacy Statement (<https://www.eqt.com.au/global/privacystatement>) and I consent to the information I have provided or provided access to which is contained within this Scholarship Application being disclosed to the Scholarship Council of the Mary Jane Lewis Scholarship Foundation and I consent to all information provided within this Scholarship Application being disclosed to third parties for the purpose of:
 - assessing, administering or monitoring this and any future Scholarship Applications;
 - reviewing this Scholarship Application and attending and participating in the interview process; and
 - providing support to the Applicant throughout the assessment and interview process.
- I understand that if the Scholarship Council of the Mary Jane Lewis Scholarship Foundation approve this Scholarship Application, the Applicant will be bound by the contents of this Scholarship Application. The continuation of the scholarship is contingent upon reports from the University as to satisfactory academic progress and otherwise there being no unlawful or inappropriate conduct that in the opinion of the Trustees is inconsistent with the standards and reputation of the Trust . The Scholarship can be withdrawn, suspended or cancelled by the Trustees if academic progress is not satisfactory or any such conduct occurs. The Scholarship Council will review the Applicant's position at the commencement of each semester.
- I understand that if the Scholarship Council of the Mary Jane Lewis Scholarship Foundation approve this Scholarship Application, I agree to send a copy of the Applicant's results to Equity Trustees at the end of each semester. Failure to do so will mean cessation of payments until such time as the Applicant's results are sent to Equity Trustees.
- I understand that if the Scholarship Council of the Mary Jane Lewis Scholarship Foundation approve this Scholarship Application, the Applicant will, as far as possible, attend events hosted by the Trust.

Please enter your name below to signify agreement to this Certification.

Date *

Applicant Name *

Parent/Guardian Name *

One more step...

YOU MUST FOLLOW THESE STEPS TO SUBMIT YOUR FORM

1. Click the "Review" button at the top right of this form.
2. If necessary, review your answers.

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Form Preview

Important: Form submission is **final**. You cannot make changes to your form after it has been submitted.

3. When ready to submit, click the "Submit" button at the top right of the form.

4. Shortly after submitting you will receive a confirmation email including a PDF copy of your form.

Important: If you do not receive this confirmation email, your form may have failed to submit. Please check your spam mail folder, or contact Equity Trustees at charities@eqt.com.au to confirm we have received your form.

Are you having trouble submitting?

If you have any questions regarding the submission of your form, please reach out to **Amie Armstrong** via admin@lewis-scholarships.org.au.